

**Winslow Farm Community Association**  
**Board Meeting Minutes**  
**Monthly meeting April 3, 2008**

**I. President Sherry Knighton-Schwandt called the meeting to order at 6:03.** All board members were present.

**II. Minutes** from March 6<sup>th</sup> meeting were read & approved with clarification added regarding Nancy Szakaly's "no" vote regarding fence on Graham Drive. Nancy voted no as she feels a responsibility to those homeowners who are concerned with dissolving the corporation.

Board agreed to table 2 items—buying of homes headed to foreclosure and the purchase of community equipment.

**III. Financial report** reflecting activity thru the end of March was presented. Board requested a recap of payments to Deckard Land Surveying due to a concern about duplication of charges.

Board requested current financials be adjusted to reflect those funds being spent that were 2007 expense rather than current year. Treasurer suggested carryover of funds be reflected on the Income Statement as a budget line item, with expenses charged accordingly. Carry over funds from 2007 will be limited to Net Income less \$8400 for reserves. Financial report approved by the Board 5-0. Board also agreed to pay Personal Lawn Care for work completed.

Discussion of process for payment of expenses. Sherry made motion to accept document as presented. Michael 2<sup>nd</sup>, motion passes 4-1. Nancy opposed.

Board discussed property line with Winslow Ridge, it was agreed Michael would check GIS for WF property line.

**IV. Committee Reports:**

Pond Committee—Phyllis Mitchell unable to attend, report provided by Julian Livingston.

**Wet Ponds**--Ponds to be treated week of April 8, should be effective in 8 hours.

Discussed sediment issue provided some possible low costs solutions, however since sediment is not currently a problem will table further discussion.

Sherry motion to allow pond committee to purchase up to \$200 worth of Aquashade and apply as necessary, Nancy seconded. Motion passed 5-0. No license required to apply.

**Dry pond**--Discussion of dry pond area will seek bids and drawing for future meeting

Documents & Elections Committee no report

Landscape/Maintenance Committee—committee has new name combines landscape and maintenance issues. Still need homeowners from Bayberry, Olde Mill & MC Village.

Sweetbriar Sue McClary  
New Bent Tree Phyllis Brittain,  
Bent Tree Matthew McConnaughy  
Laurelwood Carol Sylvester

Need volunteers to help plant flowers, contact Sarah or Sherry.

Communications Committee: Louise O'Connor reported. Need pond committee information. Presented 2 options for mailing. Sherry made motion to allow up to \$400 to cover the cost of printing & mailing of newsletter. Anita second. Board approved by 4-1 vote. Kinkos will print & mail. Board hopes future mailing costs will be reduced as homeowners will be able to opt for e-mail delivery rather than USPS.

Web-site will be on going project of the communications committee. Still looking for something from each neighborhood. Need contact information for Sweetbriar & Bent Tree. [www.winslowfarmcommunity.org](http://www.winslowfarmcommunity.org)

**V. Reports from Neighborhood Boards**—no reports

**VI. Old Business:**

Discussion of the placement of 2 benches approved by 2007 board. Michael raised issue of safety/fencing. Seems contrary to fencing of ponds. Nancy homeowners from other areas of WF need place to rest & enjoy ponds. Item tabled until map of WF property complete.

a. New management company. Board interviewed 2 candidates that expressed interest in providing management services for WF. Lisa Funkhouser & Carole Damon of Capital Realty. Reached agreement with Carole Damon. Carole will serve as 1<sup>st</sup> point of contact for homeowner issues, as well as assist with election and other WF business. Sherry made motion to approve Carole Damon as new management company, limiting contract for the balance of 2008 to \$5000, plus expenses. Michael seconded. Board approved 5-0.

b. Nancy presented bids for signage for Laurelwood & New Bent Tree. Nancy will discuss with NBT architectural committee. Sherry will e-mail LW Arch Comm.

**VII. New Business:**

Homeowner request for fence on property line in Bent Tree. Marilyn Bourke Bent Tree Architectural Committee presented request & requested information regarding process. Board approved fence. Working on form to facilitate homeowner's requests.

Issue of parking along Wylie Farm Road discussed. Meeting with the City in late April to discuss. Will cover speeding and possible speed bumps with traffic commission.

Sherry working to open dialog with high school regarding trash & driving. Suggested to contact Jim Harvey if BHSS Principal continues to show no interest in the issue.

**VIII. Homeowners Comments:** Question regarding authority to do WF repairs.

**IX. Meeting adjourned** 7:55 p.m.